



4.3.2008

Ohjelmamalleja kokouksiin ja vierailuihin Models for meeting and visit programmes

1	Vierailuohjelmat / Visit programmes	2
2	Kokousohjelmat delegaatioille ja puolisoiden ohjelmat / Delegation and partner programmes	4
3	Median kokousohjelmat ja ennakkotiedot mediajärjestelyistä / Media programmes and preliminary information on media arrangements.....	24

Esimerkeiksi on koottu joidenkin Suomen puheenjohtajakauden aikaisten, valtioneuvoston kansliassa käännettyjen vierailujen ja kokousten ohjelmia. Niitä voi käyttää apumateriaalina muiden kokousten ja tapahtumien ohjelmien englanninkielisiä versioita laadittaessa. Kielellisissä valinnoissa on konsultoitu englantia syntyperäisesti puhuvaa lingvistiä.

These are examples of visit and meeting programmes produced in the Prime Minister's Office during Finland's EU Presidency. The programmes translated by the PMO's translators provide models for writing similar programmes in English. A native English-speaking language expert has been consulted on phraseological choices.

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1 Vierailuohjelmat / Visit programmes

Press release

German Federal Chancellor Angela Merkel to Finland

The Federal Chancellor of Germany, Angela Merkel, will visit Helsinki on Tuesday, 19 December, on the invitation of Prime Minister Matti Vanhanen. The discussions between Prime Minister Vanhanen and Federal Chancellor Merkel will focus on handing over the rotating EU Presidency to Germany at the year-end.

Federal Chancellor Merkel will also meet President of the Republic Tarja Halonen.

Programme and accreditation

Accreditation is required for media representatives. Accreditation will take place via the online Government media service at <http://media.valtioneuvosto.fi> by 15.00 on Thursday, 14 December, at the latest.

Tuesday, 19 December

Arrival in Finland

- 18.10 Meeting with President Halonen, Mäntyniemi. Photo opportunity at the beginning, registration: xxxxx xxxxx, tel. +358 9 xxx xxx or xxxxx.xxxxx@tpk.fi
- 18.55 Meeting between Prime Minister Vanhanen and Federal Chancellor Merkel, Government Banquet Hall. Photo opportunity at the beginning. Media representatives are requested to arrive by 18.25 at the latest. The entrance is via Fabianinkatu 25
- 19.10 Press conference by Prime Minister Vanhanen and Federal Chancellor Merkel, Government Banquet Hall. Languages Finnish and German. Media representatives are requested to arrive by 18.40 at the latest. The entrance is via Fabianinkatu 25

A webcast of the press conference can be followed live on the website of Finland's EU Presidency at <http://www.eu2006.fi>.

- 19.40 Working dinner for the Prime Minister and the Federal Chancellor

Departure from Finland

Further information: xxxxx xxxxx, Special Adviser to the Prime Minister, EU Affairs, Prime Minister's Office, tel. +358 9 160x xxxx and xxxxx xxxxx, Deputy Head of Information, Government Communications Unit, tel. +358 9 160x xxxx or +358 40 xxx xxxx

Press release

Prime Minister Vanhanen to Moscow

Prime Minister Matti Vanhanen will visit Moscow on Wednesday, 29 November, where he will meet the Russian Prime Minister, Mikhail Fradkov. The premiers will discuss trade and economic relations between the two countries, cooperation in the fields of transport and the neighbouring regions, and energy and forest issues. Other issues will include cooperation between the EU and Russia and the Northern Dimension.

Programme (not for publication)

Wednesday, 29 November

Arrival in Moscow

11.00 Discussions between the premiers, White House

13.00 Joint press conference by the premiers, White House

Lunch for the premiers

15.00 Prime Minister Vanhanen will meet representatives of the Finnish media, Finnish Embassy

Departure for Helsinki

Media representatives intending to accompany the visit should make their travel and visa arrangements independently.

Further information: xxxxx xxxxx, Special Adviser to the Prime Minister, Prime Minister's Office, tel. +358 9 160x xxxx and xxxxx xxxxx, Head of Government Information, tel. +358 9 160x xxxx or +358 40 xxx xxxx

2 Kokousohjelmat delegaatioille ja puolisoiden ohjelmat / Delegation and partner programmes

Informal ministerial meeting: Environment Turku, Finland, 14-16 July 2006

Programme

Friday, 14 July 2006

afternoon Arrival of delegates at Turku Airport
Transport to hotels – Radisson SAS Marina Palace
and Holiday Club Caribia

*Delegations will be met at the airport by their
delegation liaison officer.*

19.40 Departure by bus from hotels for the island of Pikku Pukki

20.00 – 22.30 Buffet dinner
Dress code: casual

22.30 Departure by boat for Turku

Approx.
23.00 Return to hotels

Saturday, 15 July 2006

Breakfast

09.00 Departure by bus from the Radisson SAS Marina Palace to the Holiday
Club Caribia

09.30 – 11.00 First working session, Holiday Club Caribia, meeting room 994
Keynote speakers:
Mr Stavros Dimas, Member of the European Commission
Ms Jacqueline McGlade, Executive Director, European Environment Agency
Mr Robert Watson, Chief Scientist, World Bank

11.00 Family photograph

11.10 Coffee

- 11.30 – 13.00 Second working session, Holiday Club Caribia, meeting room 994
- 13.00 Lunch at Holiday Club Caribia
- During lunch, ministers will hear a presentation on climate change by Mr Elliot Diringer, Director of International Strategies, Pew Center on Global Climate Change
- 14.30 – 15.30 Third working session, Holiday Club Caribia, meeting room 994
- 15.30 Press conference
- Exhibition on the Baltic Sea
- Coffee
- 16.00 "The Baltic Sea - Environmental problems of today and possible solutions for tomorrow" presentation by Professor Erik Bonsdorff, Holiday Club Caribia, meeting room 994 - followed by discussion
- Approx.
17.00 Transport by bus to the Radisson SAS Marina Palace
- 19.45 Departure by bus from hotels for Turku Castle
- 20.00 Dinner at Turku Castle hosted by the city of Turku
Dress code: lounge suits
- Approx.
23.00 Return to hotels

Sunday, 16 July 2006

- Breakfast
- 09.15 Departure by bus for the Port of Turku
Dress code: casual
- 09.30 Cruise in the archipelago of Turku
- 11.30 Lunch at sea
- 13.15 Return to Turku
- Departure

1.6.2006

Informal ministerial meeting: Employment, Social Policy and Health
6-8 July 2006, Helsinki

Preliminary programme for Ministers and Delegates

Thursday, 6 July

- 14.00-15.30 Troika meeting with the social platform, *Finlandia Hall*
16.00-18.30 Troika meeting with the social partners, *Finlandia Hall*
20.30 (est.) Dinner, *Crowne Plaza Helsinki*

Friday, 7 July

- 07.00-09.00 Breakfast at hotels, *Crowne Plaza, Scandic Continental*
08.30-09.00 Transfer from hotels to Finlandia Hall
09.00-10.00 Informal ministerial meeting, opening session, *Finlandia Hall*
10.15-12.00 Working groups (3 parallel sessions), *Finlandia Hall*
12.00-14.00 Lunch, *Finlandia Hall*
14.15-15.30 Working groups (3 parallel sessions), *Finlandia Hall*
16.00-17.30 Informal ministerial meeting, closing session, *Finlandia Hall*
17.30-18.15 Press conference, *Finlandia Hall*
20.30 (est.) Dinner for Ministers and Delegates, *Kulosaaren Kasino*

Saturday, 8 July

07.00-09.00	Breakfast at hotels, <i>Crowne Plaza, Scandic Continental</i>
	Social programme for all participants
09.00 - 10.30	Sightseeing tour and boat cruise to Suomenlinna Sea Fortress
10.30-11.15	Nordic walking with instructor or Presentation of the Workplace Development Programme TYKES, <i>Suomenlinna Sea Fortress</i>
11.30-13.00	Lunch, <i>Restaurant Walhalla</i>
13.30 (est.)	Return from Suomenlinna by boat
	(Please note that a shorter social programme (sightseeing and cruise) will also be available to facilitate earlier flights)

Sightseeing tour

The programme starts with a sightseeing tour in Helsinki. The tour will take in the most important and most interesting places in the city. There will be stops at the Sibelius monument and, if possible, the Temppeliaukio Church.

Suomenlinna Sea Fortress

The walls and tunnels of the Suomenlinna fortress tell the story of the island's colourful history. The fortifications are the most extensive to be found here from the period of Swedish rule. Today, they are a lively part of the city with museums and recreational areas. Suomenlinna is a UNESCO World Heritage site.

Nordic walking

Guests will have a chance to try Nordic walking under the guidance of a professional fitness instructor. Nordic walking is an effective and fun form of exercise, suitable for all ages and fitness levels. The instructors will demonstrate the technique and correct use of the sticks.

Presentation of the Workplace Development Programme TYKES

The programme explores and creates new paths to success in Finnish workplaces. The goal is to improve both productivity and the quality of working life.

Programme for partners
Saturday, 7 July

07.00-09.00	Breakfast at hotels, <i>Crowne Plaza, Scandic Continental</i>
09.00	Departure for Hämeenlinna by bus
10.15-11.00	Tour of Häme's medieval castle
11.30-13.00	Cruise on a Hopealinja boat
13.30-15.00	Lunch, <i>Vanajanlinna</i>
15.30-16.15	Visit to the Iittala glass centre
18.00 (est.)	Arrival back at hotels, <i>Crowne Plaza, Scandic Continental</i>

Häme castle

Guided tour of Häme castle. Construction of the medieval brick castle was begun in the 13th century. It stands in beautiful surroundings on the shore of Lake Vanajavesi.

Vanajanlinna

This brick manor house was built in the English style for Dr Rosenlew. Its special features include a dining room panelled in Indian mahogany.

The visit to Vanajanlinna will include lunch.

Iittala glass centre

We will visit the museum and shop at the glass centre. There are a number of other shops in the vicinity (including Aarikka and Marimekko).

INFORMAL MINISTERIAL MEETING: AGRICULTURE
OULU, FINLAND, 24-26 SEPTEMBER 2006

PRELIMINARY PROGRAMME

Sunday, 24 September

- afternoon Arrival in Oulu
- 14.00-15.30 Sightseeing tour of Oulu (optional)
- 17.00 Get-together event at Maikkula Mansion
- 19.30 Dinner hosted by the City of Oulu, Maikkula Mansion
- 22.00 Transfer to hotel

Monday, 25 September

- 08.30 Departure by bus from the hotel for an excursion
- 09.00-17.00 Excursion
 Visit to a dairy farm
 Visit to a forestry enterprise
 Visit to a paper mill
- 17.00 Return to hotel
- 19.30 Departure by bus from the hotel for a Gala Dinner
- 20.00 Gala Dinner at the Restaurant Smarthouse, Oulu Technology Village

Tuesday, 26 September

- 08.30 Transfer from hotel to meeting venue
- 09.00-12.30 Informal ministerial meeting at the Oulu City Theatre
- 12.30 Lunch at the Hotel Radisson SAS
- Transfer from hotel to airport

Informal meeting of the Permanent Representatives Committee (COREPER II)
and the Antici Group

19-22 July 2006
Kainuu - Helsinki

Preliminary programme which is subject to change

Wednesday, 19 July 2006

Dress code: casual

- | | |
|--------------------------|--|
| 11.30 | Check-in at Brussels Airport
Meeting point: main departure hall; flight number and check-in row to be confirmed |
| 13.00 | Charter flight departs from Brussels for Kajaani |
| approx. 17.00 local time | Arrival at Kajaani Airport
Buses depart for Sotkamo |
| approx. 18.00–18.20 | Introduction to a Finnish baseball match |
| approx. 19.00 | Arrival at Hotel Katinkulta |
| 20.00 | Welcome drinks at the bar, live music performed by Maria Kalaniemi trio |
| approx. 20.30 | Dinner at the hotel restaurant |
| approx. 22.00 | Optional programme – midnight sauna |

Thursday, 20 July 2006

Dress code: sportswear

(Possibility for a morning swim)

- | | |
|-------------|--------------------|
| 07.30–09.00 | Breakfast at hotel |
|-------------|--------------------|

Programme for Permanent Representatives and partners

- 09.30 Transfer by bus to Vuokatti Sports Institute / Snowpolis.
- approx. 10.00 At Snowpolis: presentation on the Vuokatti Sports Institute by the Director, Pekka Vähäsöyrinki
- Visit to the Snowpolis ski tunnel
- Sports programme starts from Snowpolis: walking with pulse monitors, nordic walking with walking sticks
- Possibility for a shower, sauna and swimming
- approx. 13.00 Buffet lunch at restaurant K.I.P.P.O., Snowpolis
- approx. 14.00 Transfer to hotel by buses
- Programme for Antici group and partners
- 09.30 Transfer to Hiekkahovi lake side
- 10.00-11.00 Friendly rowing competition with old-fashioned boats
- 11.00 Arrival by boat at Kammi lodge
- approx. 13.00 Camp lunch at Kammi lodge
- approx. 14.30 Transfer to hotel by bus
- Programme for all
- Free time
- Dress code: smart casual (no tie)
- 16.00 Depart for Kuhmo by bus
- approx. 17.00 Arrival at Kuhmo Arts Center
- Introduction to the Chamber Music Festival and the evening concert in the auditorium with Artistic Director Vladimir Mendehlsson and Executive Director, Tuulikki Karjalainen
- 18.00–20.15 Concert, music from the time of Beethoven, with an interval of 20 min.

20.30	Depart for Hotel Kalevala by bus
20.45	Aperitifs on the terrace of the View Restaurant Hotel Kalevala, Kuhmo
approx. 21.15	Dinner at the View Restaurant Hotel Kalevala
approx. 23.00	Depart for Hotel Katinkulta by bus
approx. 24.00	Arrival at Hotel Katinkulta

Friday, 21 July 2006

Dress code: casual (comfortable shoes and warm clothing in the event of bad weather)

(Possibility for a morning swim)

07.30-09.00	Breakfast at hotel Check out from hotel Luggage should be deposited in the lounge for collection
09.30	Transfer by bus from hotel to Kajaani Airport
10.00	Arrival at Kajaani Airport
10.30	Flight from Kajaani to Helsinki Refreshments on board
11.30	Arrival at Helsinki-Vantaa Airport VIP President Lounge

Transfer from the airport by bus

Programme for Permanent Representatives and Antici Group

- approx. 12.15–15.00 Arrival of Permanent Representatives and Antici Group at the Headquarters of the Gulf of Finland Coast Guard at Katajanokka.
- Introduction to the Coast Guard with Commodore Erkki Uitti, Commander of the Gulf of Finland Coast Guard
- Departure for a cruise. Operational performance at sea. Buffet lunch on board
- 15.00 Departure by bus from Katajanokka for Sanoma House

Programme for partners

- approx. 12.15–15.00 Arrival at Market Square and departure for a cruise by Diana cruiser. Guided tour in the coastal archipelago for approx. 45 minutes.
- Arrival at the Market Square. Lunch at restaurant G.W. Sundmans
- 15.00 Departure by bus from the Market Square for Sanoma House

Programme for all

- 15.15–16.45 Welcome to Sanoma House by the President of the Sanoma Corporation, Mr Mikael Pentikäinen, and Editor-in-Chief of the Helsingin Sanomat, Mr Janne Virkkunen. Refreshments
- approx. 17.00 Arrival at hotel by bus
Hotel Kämp, Permanent Representatives and partners
Hotel Klaus K, Antici Group and partners
- Dress code for
the evening: informal
- 19.00 Departure from hotels by bus for a guided sight-seeing of the city centre. Family photo on the steps of the Cathedral, Senate Square
- approx. 20.30 Arrival by bus at Restaurant Savoy
Dinner

Saturday, 22 July 2006

Permanent Representatives, Anticis Group and partners

07.00-09.00 Breakfast at hotels

Luggage should be deposited at the lounge for collection

Possibility for shopping

Check out from hotels by 11.30

approx. 12.00 Transfer to Helsinki-Vantaa Airport by bus from
Hotel Kämp (Permanent Representatives and partners)
Hotel Klaus K (Antici Group and partners)

VIP President lounge

approx. 13.00 Charter flight departs from Helsinki to Brussels

approx. 15.00 local time Arrival at Brussels Airport

5TH ASEM Meeting for Directors General on
Management of Migratory flows

11-12 December 2006
Kuopio Music Centre, Kuopio

PRACTICAL INFORMATION

VENUE

The 5th ASEM Meeting for Directors General on Management of Migratory Flows will take place on 11-12 December at Kuopio Music Centre, in Kuopio. Kuopio is a city of some 90 000 inhabitants and is situated around 400 kilometres from Helsinki.

Both the hotel and the meeting venue are situated near the city centre.

Kuopio Music Centre
Kuopionlahdenkatu 23
FI-70100 Kuopio
Tel. +358 17 182 369
Fax: +358 17 182 373
E-mail: musiikkikeskus@kuopio.fi

Please find attached a preliminary programme which is subject to change and which will be supplemented later with more detailed information.

ACCREDITATION AND ACCOMMODATION

To register for the 5th ASEM Meeting for Directors General on Management of Migratory Flows and to reserve your hotel room at Sokos Hotel Puijonsarvi, please click on the link below to access the electronic registration form:

https://eventsi.congreszon.fi/ei/getdemo.ei?id=280&s=_2880V2T2E
Please note that the last day for registration is 24 November 2006.

You will receive confirmation of your registration and room reservation by e-mail. Accreditation badges will be available on arrival at the hotel. Delegates are asked to wear them at all times during the meeting.

The loss of a badge should be reported immediately to the Presidency Secretariat.

Sokos Hotel Puijonsarvi
Minna Canthin katu 16
FI-70100 Kuopio
Tel. +358 17 192 2000
Fax: +358 17 192 2001
E-mail: sales.kuopio@sokoshotels.fi
www.sokoshotels.fi/english/index.cfm > Kuopio

Please reserve your hotel room using the above-mentioned electronic registration form. Room availability is guaranteed until 24 November. After that date, rooms may still be available on request.

Please note that all accommodation and travel costs are at the delegation's own expense. Charges for the use of extras, such as the minibar, telephone and laundry, should be settled on departure.

If you have any questions concerning accreditation or accommodation please contact accreditation@eu2006.fi, tel. +358 9 1602 2639.

TRANSPORTATION

There are a number of direct scheduled flights to Kuopio from Helsinki-Vantaa airport, situated around 400 kilometres south of Kuopio. The flight time is approximately 1 hour. Delegates are requested to make their own arrangements regarding flight connections.

The Presidency will provide transportation between the venues indicated in the programme. On Sunday, 10 December, delegates will be met at Kuopio airport. Transportation back to the airport will also be provided on Tuesday, 12 December.

A timetable, correct at the time of writing, is provided below for your convenience.

10 December	Dep. Helsinki	Arr. Kuopio	
	10.00	11.05	AY 3503
	13.05	14.05	AY 3505
	14.50	15.45	KF 241
	16.15	17.05	AY 511
	20.05	20.55	AY 515
	23.59	00.44 +1	AY 519
11 December	Dep. Helsinki	Arr. Kuopio	
	06.15	07.05	AY 3233
	06.40	07.30	AY 3224
	07.40	08.45	AY 3224
12 December	Dep. Kuopio	Arr. Helsinki	
	14.40	15.30	AY 506
	17.25	18.10	AY 512
	17.30	18.20	KF 242
	18.40	19.25	AY 508
	21.20	22.05	AY 516

For more information, please consult the following sites:
Kuopio airport: www.finnair.fi/airport_kuopio

Finnair: www.finnair.com

SAS/Blue1: www.blue1.com

Finncomm Airlines: www.fc.fi/mainpage

WORKING FACILITIES

Delegations will be provided with a communal working area at the Kuopio Music Centre. The working area is equipped with desks and computers with internet access, a fax and a telephone as well as printing and photocopying facilities.

Please note that the meeting venue (working area and conference facilities) will be open for delegations from 08.00 to 20.00 on Monday, 11 December and from 08.00 to 16.00 on Tuesday, 12 December.

Presidency office

Location: Kuopio Music Centre
Tel. + 358 204 20 6000
Fax: + 358 204 20 6001

ENTRY FORMALITIES AND CUSTOMS

Each delegate will need a valid national passport entitling the holder to enter Finland (part of the Schengen area). Nationals of certain foreign countries are required to present a visa when entering Finland. The Ministry for Foreign Affairs' website provides detailed information on visa requirements: www.formin.fi (click on "In English", then the "Services").

All persons entering Finland are subjects to Finnish customs regulations. General information on Finnish customs regulations can be found at www.tulli.fi/en

For more information, please consult:

The Presidency website: www.eu2006.fi/travelinformation

Ministry for Foreign Affairs: www.formin.fi

Finnish Customs: www.tulli.fi/en

PRESIDENCY WEBSITE

The Presidency website contains details of all major events taking place during Finland's Presidency of the Council, as well as information on all policy areas, up-to-date press releases, background information and documents, and a description of the venues.

The address of Finland's Presidency website is: www.eu2006.fi

GENERAL INFORMATION

Climate

The average temperature in Kuopio in December ranges between daytime highs of approx. -2°C (28°F) and evening lows of -8°C to -12°C (-17°F to -10°F). It stays light for approximately 5 hours.

Weather forecasts for Finland and the Kuopio area can be found at the Internet addresses below:

www.fmi.fi/en/index.html

www.foreca.com/eng/weather/

Liability

The organisers are not liable for personal accidents or losses, or damage to the personal property of registered delegates. Delegates should make their own arrangements with respect to personal insurance.

Electricity

The voltage in Finland is 220V (230V), 50 Hz. Plugs are of the two-pin continental European standard.

Currency

The Finnish currency is the euro (€/EUR). For rates of exchange see www.bof.fi. Most Finnish hotels, restaurants, car rental companies, department stores, petrol stations, taxis, etc. accept all the major credit cards (Visa, Eurocard, MasterCard, Diners Club, American Express)

Time

Finland uses Eastern European Time, EET, which is two hours ahead of Greenwich Mean Time.

Drinking water

Finnish tap water is of the highest quality and can be consumed safely throughout the country. Bottled mineral and spring water is available in shops and restaurants.

Tourist information

Information about Finland as a tourist destination can be found at the Internet addresses below:

Finnish Tourist Board / Visit Finland: www.visitfinland.com

Finnish Tourist Board / Finland Travel Guide: www.visitfinland.com/web/ftg/index.nsf

For more information, please visit:

Kuopio Music Centre: kulttuuri.kuopio.fi/musiikkikeskus/welcome/index.asp

City of Kuopio: www.kuopio.fi/englishhome.nsf

Kuopio travel info: www.kuopioinfo.fi/english/

CONTACT PERSONS

For information on practical arrangements:

Secretariat for Finland's EU Presidency

Ms xxxxx xxxxx

Meeting Coordinator

Address: PO Box 23, FI-00023 Government, Finland

Tel. +358 9 160x xxxx

Fax: +358 9 160x xxxx

E-mail: xxxxx.xxxxx@vnk.fi

For information on the agenda for the meeting:

Ministry of the Interior

Ms/Mr xxxxx xxxxx

xxxxxxxxxxxxxxxxxxxx

Address: PO Box 26, FI-00023 Government, Finland

Tel. +358 9 160x xxxx

Fax: +358 9 160x xxxx

E-mail: xxxxx.xxxxx@intermin.fi

MEETING OF THE 133 COMMITTEE (Full members)
Oulu, Finland
5-6 october 2006

Meeting of the 133 COMMITTEE (Full members)

The Meeting of the 133 Committee will take place in Oulu on 5-6 October 2006.

The Ministry of Foreign Affairs and the Secretariat for Finland's EU Presidency have made the following arrangements and reservations for the meeting and look forward to seeing you in Oulu in October.

Meeting venue

The meeting will take place at the Hotel Radisson SAS.

Hotel Radisson SAS
Hallituskatu 1
90100 OULU
Tel. +358 20 1234 730
Fax: +358 20 1234 731

Registration

To download a registration form, please visit:
<https://eventsi.congreszon.fi>

The last day for registration is 22nd September 2006.
Hotel accommodation cannot be guaranteed after that date.

If you have any questions concerning registration or accommodation, please contact the accreditation and accommodation team via e-mail (accreditation@eu2006.fi) or telephone +358 9 1602 2639.

Badges will be handed out upon arrival at the meeting venue. They are strictly personal, cannot be exchanged and must be worn visibly during the whole meeting.

On Thursday, 5 October 2006, the registration desk will be open at the Hotel Radisson SAS from 14.00 until 20.00. The registration desk will be open throughout the meeting and will be happy to assist you at any time.

Hotel

Rooms have been reserved from the Radisson SAS Hotel for 5-6 October. The Secretariat has made block reservations at the hotel. The hotel is located beside the market place in the centre of the city, 15 km from Oulu Airport.

Hotel Radisson SAS, Oulu

Hotel Radisson SAS

Hallituskatu 1

90100 OULU

Tel. +358 20 1234 730

Fax: +358 20 1234 731

www.radissonsas.com

- Standard single room €88.00/night incl. breakfast
- Standard double room €108.00/night incl. breakfast
- Business class single room €138.00/night incl. breakfast
- Business class double room €138.00/ night incl. breakfast

Expenses

Accommodation costs will not be covered by the Presidency. The use of hotel services such as the minibar, telephone and laundry will be charged to the delegates. Accommodation can be reserved by using the registration form referred to above. In case of cancellation after xx August 2006 or in case of no-show, the whole room rate will be charged.

Please remember that hotel accommodation cannot be guaranteed if you register after 22 September 2006.

Travel arrangements

The airport for this meeting is Oulu Airport (Finnavia Oulu Airport tel. +358 8 520 7800). Delegates are advised to travel to Oulu via Helsinki.

A timetable, correct at the time of writing, is provided below for your convenience (see also www.finncomm.fi, www.sas.fi, www.blue1.fi).

There is no Presidency transport from the airport to the hotel.

A taxi journey from the airport to the hotel takes 20 minutes and costs approximately €25.

Flight information (to and from Oulu)

5 October	from Helsinki	to Oulu
AY353	09.15	10.20
AY365	12.40	13.45
AY371	14.30	15.35
AY373	14.50	15.55
KF	15.00	16.05
AY367	16.00	17.05
AY357	17.05	18.10
KF	17.10	18.15
AY379	18.05	19.10
AY359	20.05	21.10
KF	20.45	22.00
AY369	22.35	23.40
6 October	from Oulu	to Helsinki
AY366	14.15	15.15
AY372	16.00	17.00
AY374	16.15	17.15
KF	16.30	17.30
AY368	17.35	18.35
AY358	18.35	19.35
KF	18.40	19.40

Additional information

Please find a preliminary programme attached. We advise you to bring suitable clothing. In Finland, the weather can be changeable. In October, the average temperature in the Oulu region is about 5° C.

www.oulu.fi

Venue for the dinner

Oulu City Hall was built around the assembly hall, which forms its core. The Seurahuone hotel and restaurant, which once stood on the site, burnt down in the great fire of Oulu in 1882. The town's only assembly hall was destroyed with them. When the new Seurahuone, a neo-Renaissance stone palace, was built soon afterwards, the assembly hall was central to the design.

Visit to Stora Enso's Oulu Mill

The Oulu Mill is one of the world's largest and most modern facilities manufacturing art- quality coated woodfree papers and boards. The integrated design and location of facility make it unique: almost all raw materials, including energy, are conveyed between the different plants by pipeline.

The main raw material, oxygen bleached pulp, is pumped to the paper mill from the site's own integrated pulp mill. Pigments are shipped regularly to one of the site's three harbours. Steam and electricity are generated as a by-product of the pulp mill, as well as by the power plant located in the area. The site's integrated harbour complex enables efficient product handling and brings the plant closer to its customers.

www.storaenso.com

Please indicate on the registration form whether you wish to take part in the visit.

Programme

Thursday, 5 October 2006

Afternoon Participants arrive

Check-in and registration at the Radisson SAS hotel

20.00 Dinner hosted by the City of Oulu
City Hall, Kirkkokatu 2a
Separate invitations

Friday, 6 October 2006

08.30 Meeting
Hotel Radisson SAS

12.00 Family photograph

Check-out from the hotel

12.15- Lunch

13.30 Uusi Seurahuone
Rantakatu 4
Tel. +358 20 1432 205

13.45 Bus departs for Stora Enso's Oulu mill

14.00- Visit to Stora Enso's Oulu mill

15.00 (Separate registration)

Bus departs for the airport

16.00-> Flights to Helsinki

Contact information

For more information about the meeting, please contact:

xxxxx xxxxx

First Secretary

Ministry of Foreign Affairs, Unit for The EC's Common Commercial Policy

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3 Median kokousohjelmat ja ennakkotiedot mediajärjestelyistä / Media programmes and preliminary information on media arrangements

Joint media programme

Ecofin

8-9 September 2006

EU-South Korea

9 September 2006

EU-China

9 September 2006

ASEM 6 Summit

10-11 September 2006

Helsinki Fair Centre, Finland

updated 27 June 2006

Wednesday, 6 September

18.00 Latest arrival time for outside-broadcasting vehicles, contact YLE, host
broadcaster, for parking permission

Thursday, 7 September

11.00 Accreditation desk opens

12.00 Media centre opens

13.00 Press conference by the organiser: media arrangements during Ecofin, EU-South
Korea, EU-China and ASEM 6 Summit
Media centre

21.00 Accreditation desk closes

23.00 Media centre closes

Friday, 8 September

07.00 Media centre opens

08.00 Accreditation desk opens

morning Ecofin: Ministers arrive, free photo opportunities
blue entrance, no diplomatic order, no exact timing

09.00 Ecofin: Presidency press conference
Media centre

09.30 Euro Group: tour de table, photo opportunity (pool FR1)
assembly at the meeting point at 09.00

10.00	Media visit by Finnfacts: Invest in Finland more at www.finnfacts.fi/english/media/eu2006
12.00 – 15.00	Media lunch Media centre
12.30	Euro Group: Presidency press conference Media centre
13.00	ASEM and Civil Societies Parliament of Finland transport by bus from the media centre at 12.30
14.30	Ecofin: tour de table, photo opportunity (pool FR2) assembly at the meeting point for the pool at 08.30
16.30	Millennium Award Reception Amfi Hall, lower entrance more at www.millenniumprize.fi
16.45	Ecofin: Presidency press conference Media centre
17.30	Millennium Award Ceremony Amfi Hall more at www.millenniumprize.fi
18.00-21.00	Media dinner Media centre: Media Restaurant
20.00	Media reception by Forum Virium and the City of Helsinki YLE, Pasila accreditation required
21.00	Accreditation desk closes
23.00	Media centre closes

Saturday, 9 September

07.00	Media centre opens
08.00	Accreditation desk opens
09.00	Ecofin: tour de table, photo opportunity (pool SA1) assembly at the meeting point at 08.30
09.00	Media visit: Finnish Forest more at www.forest.fi/eu2006
09.45	EU-South Korea: Welcoming, photo opportunity (pool SA2) House of the Estates transport by bus from the media centre, assembly at the media bus stop at 09.00
10.00	Press conference: European Commission, Trans-Eurasia Information Network TEIN2 Media centre
11.15	Ecofin: Family photograph, photo opportunity (pool SA2) assembly at the meeting point at 10.45
11.30	EU-South Korea: family photograph, photo opportunity (pool SA2)

	House of the Estates transport by bus from the media centre, assembly at the media bus stop at 10.45
11.45	EU-South Korea: Presidency press conference House of the Estates transport by bus from the media centre, assembly at the media bus stop at 11.00
12.00 – 15.00	Media lunch Media centre
13.15	Ecofin: Presidency press conference Media centre
14.15	EU-China: Welcoming, photo opportunity (pool SA3) House of the Estates transport by bus from the media centre, assembly at the media bus stop at 13.30
16.30	EU-China: family photograph, photo opportunity (pool SA3) House of the Estates transport by bus from the media centre, assembly at the media bus stop at 15.45
17.30	EU-China: Presidency press conference Media centre
18.00 - 21.00	Media dinner Media centre: Media Restaurant
18.00 – 22.00	Reception by ASEM 6 Wanha Satama accreditation required
21.00	Accreditation desk closes

Sunday, 10 September

morning	ASEM 6: bilateral meetings Delegate Hall
08.00	Accreditation desk opens
12.00 – 15.00	Media lunch Media centre
afternoon	ASEM 6: Heads of Delegation arrive, southern entrance, photo opportunity (pool SU1) no diplomatic order, no exact timing, assembly at the meeting point at 12.30
14.00	ASEM 6: Opening ceremony Amfi Hall open for all accredited journalists free photo opportunity at the photographers' area
15.00	ASEM 6: family photograph, photo opportunity (pool SU2) Assembly at the Upper Gallery at 14.45

15.30	ASEM 6: First closed session for the Heads of Delegation, tour de table, photo opportunity (pool SU3) Assembly at the meeting point at 15.00
18.00 – 21.00	Media dinner Media centre: Media Restaurant
19.30	ASEM 6: Dinner for the Heads of Delegation in retreat format, photo opportunity (host broadcaster and host photographer only) Presidential Castle
20.00 – 22.00	ASEM 6: media party Restaurant Kappeli, Esplanade
21.00	Accreditation desk closes

Monday, 11 September

morning	ASEM 6: bilateral meetings Delegate Hall
8.00	Accreditation desk opens
10.00	ASEM 6: Second closed session for the Heads of Delegation, tour de table, photo opportunity (pool MO1) assembly at the meeting point at 09.30
12.00	ASEM 6: bilateral meetings Delegate Hall
12.00 – 15.00	Media lunch Media centre
15.00	ASEM 6: Third and fourth closed sessions for the Heads of Delegation, tour de table, photo opportunity (pool MO2) assembly at the meeting point at 14.30
15.00	Press conference, Asia-Europe Business Forum Media centre www.aebf10.org
17.00	ASEM 6: Closing ceremony Amfi Hall open for all accredited journalists free photo opportunity at the photographers' area
17.15	ASEM 6: Coordinators' press conference Amfi Hall
18.00	Accreditation desk closes
18.00-21.00	Media dinner Media centre: Media Restaurant
20.00	ASEM 6: Dinner for the Heads of Delegation, photo opportunity (host broadcaster and host photographer only)

Tuesday, 12 September

12.00	Media centre closes
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Joint media programme

EU-Israel Troika meeting
27 November 2006

EU-Arab Group Troika meeting
27 November 2006

Euro-Mediterranean Conference of Ministers for Foreign Affairs, Euromed
27-28 November 2006

Joint media centre at Tampere Hall,
Tampere, Finland

updated on 20 November 2006

Sunday, 26 November

16.00 Latest arrival time for outside broadcasting vehicles
Contact YLE, the host broadcaster, for OBV parking permission

18.00 Euro-Mediterranean Award for Dialogue between Cultures Ceremony 2006
more at www.euromedalex.org/cultureaward/index.html
accreditation before 12.00 by e-mail (xxxxx.xxxxx@uta.fi) or by SMS (+358 50 xxx
xxxx)
Further information: xxxxx xxxxx, tel. +358 40 xxx xxxx

Monday, 27 November

08.00 Media accreditation opens

08.00 Media centre opens

10.00-12.00 Media visit "Finland: World-class research for a better future" on biomaterials and
stem cell research to Finn-Medi Science Park

12.00-15.00 Lunch for media representatives
Media restaurant, Tampere Hall

13.15 Preliminary Presidency press conference
Small auditorium, Tampere Hall

14.30 Anna Lindh Foundation: press conference
Vapriikki

15.00 Anna Lindh Foundation: Open Debate on Cultural Diversity and Civil Society
Movement
accreditation before 12.00 by e-mail (xxxxx.xxxxx@uta.fi) or by SMS (+358 50 xxx
xxxx)
Vapriikki

- 15.00 EU-Israeli Troika meeting: press conference
Small auditorium, Tampere Hall
- 17.00 EU-Arab Group Troika meeting: press conference
Small auditorium, Tampere Hall
- 18.00 Media accreditation closes
- evening Euromed: arrivals, opportunity for doorstep interviews (pool 1)
Old City Hall (interview opportunity outside)
Assembly at media info desk, Tampere Hall at 18.15
- evening Euromed: greetings, photo opportunity (pool 2)
Old City Hall
Assembly at media info desk, Tampere Hall at 18.15
- evening Euromed: dinner, photo opportunity (pool 3)
Old City Hall
Assembly at media info desk, Tampere Hall at 18.15
- appr. 22.30 Doorstep press conference by the EU Presidency (pool 4) (TBC)
Old City Hall
Assembly at media info desk, Tampere Hall at 22.00 (check the time)
- 19.00-22.00 Dinner for media representatives
Restaurant Myllärit, Åkerlundinkatu 4 (200 m from the media centre)
- 01.00 Media centre closes
- Tuesday, 28 November
- 08.00 Media accreditation opens
- 08.00 Media centre opens
- morning Euromed: arrivals, photo opportunity (pool 5)
Heads of Delegation will arrive via two entrances. Further information on entrances arrangements will be available on the morning of Tuesday, 28 November, at 08.00.
Tampere Hall (photo opportunity outside)
Assembly at the media info desk at 08.15
- 09.00 Euromed: tour de table, photo opportunity (pool 6)
Tampere Hall
Assembly at the media info desk at 08.30
- 12.30 Euromed: family photograph, photo opportunity (pool 7)
Tampere Hall
Assembly at the media info desk at 12.00

- 11.00 Media accreditation closes
- 12.00-15.00 Lunch for media representatives
Media restaurant, Tampere Hall
- 12.45 Euromed: final press conference
Small auditorium, Tampere Hall
- 18.00 Media centre closes

Preliminary information on media arrangements

updated 29 June 2006

The sixth Asia-Europe Summit, ASEM 6 Summit

Helsinki, Finland, 10-11 September 2006

Media programme

For media programme please see the "Joint media programme for the Ecofin Council and ASEM 6 Summit" at www.eu2006.fi/mediaguides.

Information on the themes of the meeting

Official ASEM 6 Summit website with news, speeches and conclusions at www.asem6.fi

Advance press briefings on the ASEM 6 Summit will be held in various European and Asian capitals
www.asem6.fi/advancebriefings

Helsinki

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Information on media arrangements

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Head of Media Arrangements

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Mobile +358 (0) 40 xxx xxxxx

E-mail: xxxxx.xxxxx@vnk.fi

Accreditation

Access to the venue is limited to accredited media representatives. On-line accreditation is possible at www.asem6.fi/accreditation. Accreditation requests should be made by 25 August at the latest.

Badges can be collected from the Accreditation Desk, which is located at Akava House, opposite the venue (address: Kellostila 7, FI-00521 Helsinki)

Opening hours of the accreditation desk:

Thursday, 7 September: 12.00 – 21.00

Friday, 8 September: 08.00 – 21.00

Saturday, 9 September: 08.00 – 21.00

Sunday, 10 September: 08.00 – 21.00

Monday, 11 September: 08.00 – 18.00

Accreditation contact person:

xxxxx xxxxx

Tel. + 358 (0) 9 160x xxxx

E-mail: accreditation@eu2006.fi

Accommodation

Media representatives are requested to make their own accommodation reservations. A list of media hotels can be found at www.asem6.fi/accommodation.

Venue

The meeting will take place at the Helsinki Fair Centre (address: Messuaukio 1, FI-00521 Helsinki). More information at www.finnexpo.fi

MAP

Information on Helsinki

www.hel.fi/tourism

Information on Finland

virtual.finland.fi

Visas

Media representatives from outside the EU may be required to present a visa when entering Finland. For information on visa requirements please contact the Finnish embassy in your country. A list of Finnish diplomatic missions abroad is available at www.formin.fi/public/default.aspx?nodeid=15203

Customs regulations

General information on Finnish customs regulations can be found at

www.tulli.fi/en

The ATA Carnet is an international customs document that permits duty-free and tax-free temporary importation of professional equipment in events like the ASEM 6 Summit.

www.iccwbo.org/ata/id2965/index.html

Arrivals and transport

Information on flights to and from Helsinki can be found at www.helsinki-vantaa.fi/home.

Finnair City Bus (www.finnair.com/filecontent/com/citybus_com.txt) and buses 415, 615 and 615T run between the airport and central Helsinki.

Connections to the media centre

The media centre is a five-minute walk from the Pasila railway station.

Parking

Media representatives may use the Helsinki Velodrome car park (address: Mäkelänkatu 70)

Media centre for the Ecofin Council and ASEM 6

Address: Helsinki Fair Centre, Messuaukio 1, FI-00521 Helsinki

Opening hours:

Thursday, 7 September: 12.00 – 23.00

Friday, 8 September: 07.00 – 23.00

Saturday, 9 September: 07.00 – 24.00

Sunday, 10 September: 24 hrs

Monday, 11 September: 24 hrs
 Tuesday, 12 September: 00.00 – 12.00

Working facilities

Work stations in the media centre include:

- Connection to Local Area Network (LAN) via cable
- Access via LAN to a shared printer
- 1 telephone per 2 work stations
- Wall sockets: 2-pin 230 volts 50 Hz
- Some work stations are equipped with fixed computers (mainly Nordic keyboards)

Other facilities for shared use:

- Fax machines
- Photocopiers
- WLAN network

Despite the use of the best technology, the limited number of available frequency bands will restrict the use of wireless communication in the media centre. Therefore, it is recommended to access the web via cable instead of WLAN.

Additional IT services, for instance ISDN connections, should be ordered before 31 September from TeliaSonera, the IT service provider. Users will be responsible for settling any additional charges.

Contact person at TeliaSonera:

xxxxx xxxxx

Tel. + 358 (0) xxx xxx xxx

E-mail: xxxxx@xxxx.xxx

Radio and television booths

YLE, the Presidency's host broadcaster, will provide radio and television booths free of charge for use by the media. The booths will have the following standard equipment and services:

- Table 80 cm x 160 cm
- 2 office chairs
- Desk lamp
- One telephone, connected to an analogue telephone line
- Internet connection (one rj45 connector, Ethernet-type, connection 10/100 mbit/s)
- Electrical supply: grounding type socket outlets, total 4 sockets, EURO 230V/50Hz, max 16A fuse
- TV 26" LCD
- Rf-antenna outlet that carries host broadcaster channels and a set of public channels

Additional IT services, for instance ISDN connections, should be ordered before 31 September from TeliaSonera, the IT service provider. Users will be responsible for settling any additional charges. Contact information can be found under "Working facilities for media".

Outside broadcasting vehicles

Parking for broadcasters' SNG trucks and OB vans will be provided outside the venue and allocated by the host broadcaster. All vehicles must arrive by 18.00 on 6 September. Please inform the host broadcaster about your arrival. Contact information can be found under "Host broadcaster".

Short time licences for transportable earth stations can be obtained from FICORA.

www.ficora.fi/suomi/lomake/MAL.dot

Additional IT services for vans are to be ordered before 31 August from TeliaSonera, the IT service provider. Users will be responsible for settling any additional charges. Contact information can be found under "Working facilities for media".

Host broadcaster

Finland's national public service broadcasting company YLE will act as the host broadcaster during Finland's EU Presidency and provide services in cooperation with the EBU (European Broadcasting Union).

For radio and TV working facilities and stand-up platforms, please contact YLE directly. Contact persons in YLE:

TV

xxxxx xxxxx

Tel. + 358 (0) 40 xxx xxxx

E-mail: xxxxx.xxxxx@yle.fi

Radio

xxxxx xxxxx

Tel. + 358 (0) 40 xxx xxxx

E-mail: xxxxx.xxxxx@yle.fi

Webcasting

The ASEM Coordinators' Press Conference can be followed live and later as a recording at www.asem6.fi/webcasts.

Press conferences

Interpretation will only be available at Presidency press conferences. All national conferences will be conducted in the language/languages of the country holding the press conference.

Pools

Each delegation will receive a limited number of pool cards for photo opportunities during the ASEM 6 Summit. Pool cards can be obtained from national press officers.

Host photographer

The Presidency will provide a limited number of photographs by the host photographer for use by the media at www.asem6.fi/photos.

Presidency press directory for mobile phones

A Presidency press directory for mobile phones can be installed free of charge on selected mobile phone models. The directory includes photographs of the Finnish government ministers and information on media contacts.

For more information, please contact:

xxxxx xxxxx

Tel. + 358 (0) 9 160x xxxx

E-mail: media@eu2006.fi

Skype

Selected Presidency media services in the media centre can be contacted by webcam or by speech via Skype.

Download free program at www.skype.com.

SMS text information on media arrangements

Media representatives can receive information on ASEM 6 press conferences and main media events by SMS text messages. Subscriptions for the SMS service can be arranged through the media centre.

Presidency news by SMS text message and e-mail

To subscribe for Finland's EU Presidency SMS text message and e-mail news service, please visit

www.eu2006.fi/news_subscription

Feedback

We are happy to receive your comments and suggestions. E-mail: media@eu2006.fi